

Alder College**IQAC Meeting Minute**

Date: May 6, 2022

Time: 01:00 pm

Venue: Staff Room

Chairperson: Dr.Rukhono K.Iralu, Principal

Secretary: Ms Jennifer Veyie, IQAC Coordinator

Attendees: (Attendance Chart enclosed)

Agenda:

1. One day workshop on AQAR new format
2. Preparation of AQAR

Discussion points

1. The coordinator apprised the members of the digital submission of AQARs and the need to orient the staff of the new formats and data validation process.
2. The coordinator also proposed to begin the preparation for backlog AQARs which was approved by the members.