

Feedback on the Syllabus and its Transaction

IQAC makes it a tradition to collect feedback from stakeholders - students, teachers and alumni to monitor and evaluate its performance quality in curriculum and curriculum related issues. Students feedback design addresses curriculum, quality, learning related concerns, skills, competence and professionalism. It also considers delivery of curriculum by the teachers.

Teachers' feedback is centred around suitability, need based aspects of the syllabus ,outcomes of the courses, course content, corresponding reference materials, modes of evaluation and overall curriculum delivery among the key areas.

The feedback format for the alumni focuses on the adequateness of course curriculum, sufficiency of the syllabus content in the context of required professional standards, infrastructure, methodology and realisation of expected learning outcomes.

Feedback on the syllabus and its transaction at the institution is collected and submitted to the chairman of IQAC to deliberate on the responses and various suggestions for improvement that are offered by the stakeholders. Thereupon the chairman of IQAC convenes meetings with the decision making authority to discuss and decide on actions to be taken for suggestions received. Consequent upon that, action taken reports with regard to feedback received from stakeholders is prepared.

ACTION TAKEN REPORT ON FEEDBACK OF STAKEHOLDERS

2022-2023

Feedback survey on curricular aspects, specifically the syllabus and its transaction was conducted online via Google Forms among the major stakeholders of the institution-- students, teachers and alumni. The feedback received were analysed and based on the analyses, actions were formulated by the decision making authority.

Based on feedback received from the students, the following actions were taken:

SL. No.	Nature of feedback/suggestions	Decision making authority	Action Taken
1.	More provision for general students to undertake field trips and other activities	Authority/ Faculty	All students were permitted to attend academic events organised by the departments. The project - based field trip was conducted for all the BA 6th Semester students.
2.	Implementation of student counselling program	Authority/Management	Matter discussed and kept in abeyance.
3.	Timely dissemination of information to students	College Authority	Suggestion communicated to competent authority and matter duly taken up.
4.	Change in college uniform	College Authority	Full uniform set has been introduced. College uniform rules were communicated to the students.
5.	Introduction of Tenyidie	Authority /	The college has gained approval

	(Honours)	Management	from the university regarding the introduction of Tenyidie as an Elective Paper. The matter is kept in abeyance.
6.	Enhancement of the college library	Authority/Librarian	Procurement of books and study materials related to curriculum as well as general knowledge.
7.	Reintroduction of computer classes	Authority/ IT	The matter is communicated to competent authority for deliberation.
7.	Collection of tuition fees at the time of admission	Authority	Matter to be discussed.
8.	Alternative teaching approaches	Academic committee, departments, faculty	Teachers requested to find out Innovative practices and implement them in teaching.
9.	Focus on speaking skills	Academic committee, departments	Special English classes have been introduced emphasizing all the language skills including speaking.
10.	Need to improve infrastructure and provide transportation facilities	Authority/Management	Necessary repairs in the classrooms are checked on a regular basis. Transportation facilities are discussed and kept in abeyance.
11.	Student engagement in decision - making processes	Authority	Ensured student representation in committees and cells functional in the college.

The feedback given by the stakeholders has been analysed by IQAC and appropriate action taken to meet the expectations of the students, teachers and alumni. This feedback mechanism meets its objectives in improving the overall performance of the institution by bringing in necessary changes/redressal to as per the current needs of the stakeholders.

Chairman
IQAC
Alder College Kohima