

## **Alder College**

### **IQAC Meeting Minute**

Date: May 20, 2021

Time: 01:00 pm

Venue: Staff Room

Chairperson: Dr. Rukhono K. Iralu, Principal

Secretary: Ms. Mhonvani Ezung, IQAC Coordinator

Attendees: (Attendance Chart enclosed)

#### **Agenda:**

- 1) Mode of executing curriculum.
  - 2) Year Plan
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1. Curriculum Execution Mode
    - a) To continue with online classes via Google Classrooms, Google meet, Zoom and Whatsapp class groups until further notice is received from the Department of Higher Education.
    - b) To intimate all departments, cells and clubs to be ready to resume regular activities once normal classes resumes.
  2. Year Plan
    - a) Encourage teachers to attend online training programmes and seminars.
    - b) Encourage students to take up extension activities.
    - c) The members expressed the need to come up with a mentee profile book, detailing the student's progress and drawbacks. A proper logbook for the teachers was also felt necessary. Designing of the booklets were entrusted to the mentoring cell and IQAC coordinator respectively.
    - d) Innovative ways of promoting traditional sports was discussed in which suggestions to organize an Intercollegiate Naga Wrestling competition was suggested. Suggestions were also made to organize a cultural day where traditional cuisines/snacks, attires and games can be showcased.
    - e) Preparation for implementation of Choice Based Credit System to commence by early part of 2022. Teachers were encouraged to attend talks and seminars on CBCS whenever opportunity provides. The house also decided to organize a workshop on implementing CBCS at the college level. It was also impressed on the management to allot budget for procurement of course relevant and required books.

- f) Updates on departmental course orientation of the fresher's were presented by the HoDs.
- g) Discussing on the declining enrollment, the members proposed for a more intensive publicity and advertisement.
- h) Mentoring cell will draw the mentoring chart for the present BA 3<sup>rd</sup> semester students who were not assigned a mentor due to the pandemic.
- i) The college will continue to conduct cleanliness drives and adhere to environmental friendly practices.
- j) The college will also adhere to the University and State Government Calendar for observance of days of national and international importance and holidays.
- k) To organize fresher's and parting social maintaining the SoPs issued by competent authority.
- l) History Department to organize a Seminar on contemporary issue.