

## INTERNAL QUALITY ASSURANCE CELL MEETING MINUTES

### Alder College Kohima

Date: 26.10.22

Time: 2 : 00 PM

Venue: Staff Room

In Attendance:

1. Dr Rukhono k. Iralu, Convenor
2. Miss Jennifer VEYIE, IQAC Coordinator
3. Mr Z. T. Krose, Member
4. Mr Kholi Lohrū, Member
5. Mr Sungrongti, Member
6. Mr S. Amos, Member
7. Miss Momi Devi, Member
8. Mrs Nuneseno Liegise, Member
9. Mrs Ketoulenuo M. Belho, Member-Secretary

**Reason for Meeting:** Regular Year-End Meeting

**On the Chair:** Principal, Dr Rukhono K. Iralu (Convenor)

The Convenor greeted the members and shared words of appreciation for successfully completing the AQAR of the previous session.

IQAC Coordinator was given the time to apprise the Cell of the position of the college with regard to the NAAC exercise.

IQAC Coordinator, Miss Jennifer Veyie expressed her pleasure at being able to submit AQAR for 2019-2020 and 2020-2021 which has been successfully sent.

- A new format for SSR has been given by UGC.
- Some additional areas include:
  - NEP preparedness
  - Transforming into a multidisciplinary/ interdisciplinary institution
  - Integration of science and humanities
  - Skill development: vocational education integrated into main stream education
  - Integration of Indian knowledge system
  - Outcome - Based Education
  - Distance/Online Education

- Review of Meeting Minutes of IQAC Meeting (5.9.22)  
IQAC Coordinator went over the minutes of the last IQAC Meeting
- Workshop on Mentoring: Tentative date/month- February 2023
  - Mr S. Amos has been given the responsibility for the workshop.
  - The workshop will be organised by the Mentoring Cell in collaboration with IQAC, Alder College.
- Gender Issues: Proposal for hosting an international film festival, Samabhav Film Festival that is organised by Men Against Violence and Abuse(MAVA).  
Talks with the organisation have been initiated to host it early next year. Women Development Cell will be assigned the responsibility of organizing the event.
- Seminar on student -centric teaching methods: to explore resources, hence kept in abeyance at the moment.
- Cleanliness drives: **ACTION TAKEN** - 2 cleanliness drives have been taken till now during the academic session.
- Semestrial workshop/seminar: The Department of History will organise a workshop in the coming semester. National level seminar or Webinar is proposed.
- Cultural Programme: Cultural Day to be organised mid-February 2023. The various items suggested by members were traditional games, songs, dances, cuisine, basketry, traditional fire-making, attire show etc. The main objective of the programme is to encourage students towards traditional practices and ways of life.
- A new basketball net has been fixed in the court.
- Reminder for opening the gymnasium to students.
- Students Outreach:
  - Cleanliness drive conducted by NSS
  - Education Department's outreach to Tabitha Enabling Academy
- Inter-Collegiate Handicraft Competition will be held during the next academic session, i.e. 2023-2024.
- A committee was formed to frame Alder College Students Union constitution:
  1. Mr Mhomo Kikon
  2. Mr Bengngam Konyak
  3. Mrs Ketoulenuo M. Belho
- The responsibility for drafting the Guidelines of Alder College Staff Welfare Union was given to the present office bearers of the union.
- Grievance Redressal Cell:
 

Composition

  - Principal- Convenor
  - Vice-Principal, member
  - Seniormost teacher, member

ACSU, Class Representatives

- The next meeting of GRC will be held on 2nd November 2022.

- Student Handbook will be published.
  - Distinctive feature: Naga Wrestling is the distinctive feature of the college. One of our students winning honours at state-level competition further validates it.
  - Perspective plan of the college has been discussed.
- AQAR FORMAT

Criteria will be distributed to the departments:

Criterion 1 - Department of English

Criterion 2 - Department of Education

Criterion 3 - Department of Tenyidie and Department of Environmental Studies

Criterion 4 - Administrator, IT Department, Librarian, Accountant

Criterion 5 - Department of Economics

Criterion 6 - Department of Political Science

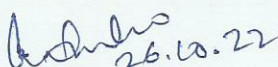
Criterion 7 - Department of History

NEP preparedness/ SWOC - Department of Sociology

- The Cell deliberated on New Education Policy (NEP) Preparedness.
- With regard to Institutional Initiative for Electoral Literacy, discussion was done on the necessity for forming a club for electoral literacy.
- Necessary data templates will be made available by Mr Chandra Gurung.
- Members are requested to label Photographs of activities/events.
- Documentary evidences and other requirements will be given to members from information received in NAAC Cluster.

The meeting concluded with a note of appreciation from the Principal for the engaging and successful session. The date and time for the next IQAC meeting will be intimated to the members.

Recorded by,

  
(Ms. Ketoulenuo Belho)

Member Secretary

