

ALDER COLLEGE
SEPFUZOU, KOHIMA, NAGALAND-797001
IQAC Plan of Action for 2023-2024

| | Action Item/Key Area | Tasks | Time frame | Resources | Responsibility | Status |
|----|--|--|------------------------------|---|-----------------------------------|--------|
| 1 | Incorporating traditional practices in teaching-learning process | 1. Narration of tale/stories by a professor of practice 2. Enactment of a marriage | end of July till September | Honorarium | 1. TenyidieDept 2. Sociology Dept | |
| 2 | Imparting traditional craft and Skills | 1. Bamboo/cane basket making for 5th semester 2. Embroidery class for 5th Semester | one semester | 1. Procurement of bamboo/ honorium for instructor 2. Casing fabric/honorarium | Mr.RuungusoMs.AvoluTheyo | |
| 3 | Seminar on Student- Centric Teaching Methods | | July | Resource person from SCTE/Honorium | Principal | |
| 4 | Semestrial seminar | organise a seminar | odd semester | | Economics Dept. | |
| | | organise a national level seminar | even semester | | Education Dept. | |
| 5 | Cleanliness drive | conduct social work with the colony stakeholders | throughout the academic year | | Eco club/ NSS | |
| 6 | Departments to design innovative programs for students enhancement | exposure trips/tour -conduct skill enhancement classes | whole academic year | | | |
| 7 | Student's outreach Activities | to visit old age home | | | Peace channel | |
| | | | | | Eco Club | |
| 8 | Development of long term perspective plan | | odd semester | | IQAC | |
| 9 | Collaborative programmes | Young India | July/August | | Zhapuvi | |
| 10 | Encourage students to participate cultural program/activities | Organise cultural day. Reflect the festival and significant days in the Academic Calendar. Provide platform for student to share about their festivals. Allow students to participate in cultural program outside the college. | | | | |
| 11 | Organise graduation ceremony | | July | | Administration | |
| 12 | Student Extension Activities | Blood Donation Drive | | | NSS | |
| 13 | Faculty Development Programs | 1 faculty to attend an orientation program | | | IQAC | |
| 14 | Staff Development program | Communication training for Computer Assistants | | | | |

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| 15 | Digitalize question bank | upload question banks on the college website | Odd semester | | Librarian | scanned and ready to be uploaded |
| 16 | Mental Health Education/training for teachers | to organise crash course | | | IQAC | |
| 17 | Recommend the reformation of Grievance Redressal Cell | | | | | |
| 18 | Recommend formation of the SSC | | | | | |
| 19 | Development | construction of reading room | Jan-24 | | | |
| 20 | Augmentation | Classroom Platforms | | | | |
| | | whitewashing/painting of classroom | | | Management | |
| 21 | Enhancement of enrolment | Full set of uniform to be introduced | Jul-23 | | Administration | Carried out |
| | | Admission committee to strategize advertisement | | | Admission Committee | Carried out |
| | | Involve students and teachers in admission process | | | Admission Committee | Carried out |
| 22 | Reorganisation of the Alumni | to develop strategy | | | Alumni Cell | |
| | | | | | | |
| 23 | To foster a research environment | to resume publication of the college journal | | | | |
| | | organize talks/workshop to encourage teachers | August | | | Carried out |
| | | to carry out an Action research | | | | |
| 24 | Attendance policy | come out with a concrete attendance policy | | | Academic Committee | |
| 25 | Career guidance | Career Conversation | | Global Shapers | Administrator | |
| 26 | Incorporation of ICT | To encourage teachers to use ppt for lectures. Students to presentation in ppt | | | | |
| 27 | Wrestling Mat | to procure a wrestling mat | | | | |
| 28 | Implementation of the existing e-management system | | | | IT cell | |

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| 29 | Internet etiquette and cyber safety | observe Cyber Safety week by organising a talk/screening a film | 6th February, 2024 | | IT Cell/IQAC | |
| 30 | Amend the mentoring policy | | | | | |
| 31 | Remedial classes | | | | | |
| 32 | Orientation on New BA programs for teachers and students | | | | | |